



**Town Council Town Council Meeting**  
**January 5, 2022 @ 7:30 pm**  
**VIA CONFERENCE CALL**

7:30 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
  - a. Roll Call:
  - b. Pledge of Allegiance:
  - c. Recognition of Visitors:
  - d. Announcements:
- III. Adoption of Agenda.
- IV. Approval / Rejection of Minutes
  - a. Approval/ Rejection of Council Minutes from the November 3<sup>rd</sup>, 2021, Town Council Executive Session Meeting.
  - b. Approval/ Rejection of Council Minutes from the December 1<sup>st</sup>, 2021, Town Council Meeting.
- V. State Police:
  - a. An update on December 2021 activity.
- VI. Town of Townsend Police Chief's Report
- VII. Mayor's Report
- VIII. Reports
  - a. Town Attorney Fred Townsend III
  - b. Town Engineer Edwin Van-Otoo
    - 1. An update on Town Engineering Projects.
  - c. Town Manager
    - 1. Status update on the COVID-19 pandemic.
    - 2. A report on Town Administrative activities.
    - 3. **ACTION ITEM:** Discussion and possible vote on Resolution 2022-001, A resolution to authorize application of the State Aid to Local Law Enforcement (SALLE) or Emergency Illegal Drug Enforcement (EIDE) grant reimbursement agreement.
- IX. Committee Reports
  - a. **Finance Committee:** Chair: Mayor Miller, Co-Chair: Councilman Dugan
    - a. Review and possible discussion on the December 2021 Budget vs. Actual Report.
  - b. **Human Resources Committee:** Chair: Mayor Miller
  - c. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz

Town Meetings will be held in a virtual format. Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password 361631# to enter the meeting. If you choose to access the meeting online click the following link:

<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0ZOcHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at [www.townsend.delaware.gov](http://www.townsend.delaware.gov) or by joining the meeting via computer.

- d. **Land Use and Development Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Dugan
    - a. A status update on the 2020 Comprehensive Plan PLUS review comments.
  - e. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Mayor Miller
  - f. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
  - g. **Community Engagement Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Lobdell
    - a. A discussion and update regarding the reinstatement of the Junior Town Council.
    - b. An update regarding December Town events including the Caroling and the Tree Lighting and the Holiday Decoration Contest.
    - c. Announcement of the 2021 Holiday Decoration Contest Winners.
  - h. **Parks and Recreation Committee:** Chair: Councilman Lobdell, Co-Chair: Councilman Mertz
  - i. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke
  - X. Citizens Comments & Participation
  - XI. Recess Council Meeting to Convene Executive Session
  - XII. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(6) the Town Council will be meeting in executive session relating to the content of documents excluded from the definition of “public record” in § 10002 of this title where such discussion may disclose the contents of such documents.
  - XIII. Close Executive Session & Re-convene Council Meeting.
  - XIV. Adjournment.
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